

WHEAT RIDGE WATER DISTRICT
WHEAT RIDGE, COLORADO
January 10, 2023

Minutes of the regular meeting of the Wheat Ridge Water District Board on January 10, 2023 at 4:00pm at the District Office. Present were President Degenhart; Directors Urban, Baillie, Davis and Stites; Engineer Berling and Manager Hudson.

1. President Degenhart called the meeting to order.

2. APPROVAL OF LAST MEETING'S MINUTES:

A Motion was made to approve the minutes of the Dec. 13th regular meeting by Director Urban, Motion seconded by Director Baillie, all in favor, no one opposed.

3. PUBLIC COMMENTS AND ADDITIONS OF NEW AGENDA ITEMS:

No one was there from the public. Manager Hudson requests to add approval the Minutes of the Dec. 20 and Nov. 20 special meetings and a separate notice of rate increase for 2023. A Motion was made to approve the minutes of the special meeting on Dec. 20 by Director Stites, Motion seconded by Director Urban; all in favor, no one opposed. Another Motion was made to approve the Minutes of Nov. 20th by Director Davis, Motion seconded by Director Baillie, all in favor, no one opposed.

4. TREASURER'S REPORT AND REVIEW AND TRANSFER OF ACCOUNT DEPOSITS:

Manager Hudson reported we will be short in checking about \$50,000 with the payment of all bills. He recommends transferring immediately \$100,000 from "C" Safe and another \$100,000 from "C" Safe to our checking account later this month if necessary to cover the bills. Motion to do so was made by Director Baillie, Motion seconded by Director Davis, all in favor, no one opposed. Our investments were \$5,271,271.24 in the checking and savings accounts. A Motion was made to approve the Treasurer's Report by Director Davis, Motion seconded by Director Stites; all in favor, no one opposed.

5. APPROVAL OF ACCOUNTS PAYABLE:

The Board reviewed bills for the month and noted the engineering bills are large due to the Wadsworth Project and Phase 2 of the Project. We still have lots of development and projects under review. The Harris bill is \$24,000 for annual software fees, a bill from Diamond who worked on two main breaks and a bill from the City on the Wadsworth Project. A Motion to approve the Accounts Payables and pay our bills was made by Director Urban, Motion seconded by Director Baillie, all in favor, no one opposed.

6. PROFIT AND LOSS REVIEW

The Profit and Loss statement for 2022 closed on December 31, 2022, which now is on a cash basis. The accountant will adjust the 2022 statement to reflect an accrual basis in early 2023. The closing statement was close to actual. All was on schedule, nothing significant and no deficits. We budgeted more than needed so are in good shape. A Motion was made to approve our financials by Director Urban, Motion seconded by Director Baillie, all in favor, no one opposed.

7. CORRESPONDENCE AND ANNOUNCEMENTS:

None

8. BUSINESS ACTION ITEMS AS NEEDED:

Discussion of Wadsworth Project, Timing, Payment, and Budget:

- A. Wadsworth Project: Engineer Berling reported there isn't much activity on the water line at this time, but the City will be working on the storm pipe heading south. We are debating how to get across 44th; can the road be shut down running east and west or remain open? Storm and water lines both need to cross 44th

in the next four-six weeks and will be using heavy equipment during that time. The City doesn't want to close it down, but we feel it's best for safety purposes. The City will have to pay more to keep the road open and will be more complicated. Note 38th Avenue intersection will have a similar problem. Phase Two preliminary plans are going to Denver Water this week. We will then address Denver's comments and obtain West Metro approval again. The IGA will go to City Council soon but we have not yet seen a draft for our signature. Mark Westberg from the City of W.R. estimates our cost of \$956,494.93 to include materials which could go higher with inflation. We need Denver to approve final plans before this goes to final contract. A Motion was made to approve Wadsworth Phase Two for \$956,494.93, contingent upon approval of the IGA by District Counsel and District Engineers. Director Urban, Motion seconded by Director Davis; all in favor, no one opposed.

- B. Field Activity: One of our customers had a pipe freeze under an unheated concrete slab at 4600 Wadsworth on northeast corner. The customer thinks our construction in Wadsworth caused the leak. Barry feels we are not liable, and no claim has been filed as yet. We investigated and think it was due to freezing. Barry would like to explore advertising for a field superintendent as we need five people in the field. We will need this person this year and it will take at least 90 days or more to find someone. A.J. and Barry will be in the interviewing process. We plan to keep Matt and Will as foremen without a reduction in salary. The Board suggested revisions to the agreement for professional management services with A.J., Julie to review as well. A.J. will begin full time May 1, 2023, but act as a consultant until then.
- C. Additional Business Items as Needed: Manager Hudson recommends a rate increase for 2023 of 6%. Denver Water increase is 2.3%, last year we increased 4%. We want to do a main replacement program for mains to cost \$750,000 to one million per year. If we don't make a 6% increase, our reserves will take a big hit. A public notice has been posted and notice to customers will be sent out on two bills with detailed notice. Rate sheets will go to customers after the rate increase. A Motion to approve 6% increase effective after Jan. 10, 2023 was made by Director Urban, Motion seconded by Director Baillie, all in favor, no one opposed.

9. DISTRICT INFORMATIONAL ITEMS:


- A. Manager's Report Discussion: Reviewed.
- B. Review of Owner/Development Projects, Tap Sales with the District: We had two submissions on the projects on Depew and they will need to replace their water line. The Project north of Safeway is going okay, the owner wants to add on to the garage. Service lines usually need replacement.
- C. Water Watch: Our reservoirs are at a medium level now and we should have adequate runoff.

10. MISCELLANEOUS ITEMS:

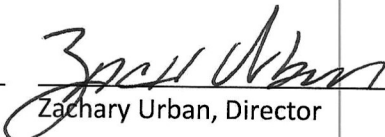
We received a thank you note for our settlement from Eva Lisa on the water main break on Gray Street. We estimate ½ million gals of water loss on the Gray main break.

11. ADJOURNMENT/CONTINUANCE:

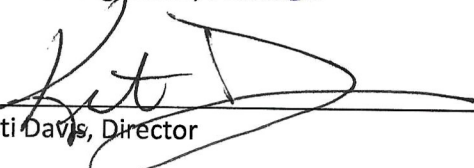
Director Urban made a Motion to adjourn the meeting, Motion was seconded by Director Davis; all in favor, no one opposed.



Clarence Degenhart, President



Zachary Urban, Director



Kristi Davis, Director

Kelly Baillie, Director



Juanita Stites, Director